

Kalamazoo Valley Community College

## Income Appeal — 2023–2024 **Independent Student**

Student \_\_\_\_\_\_ Valley ID # V00 \_\_\_\_\_\_

Phone \_\_\_\_\_

The Student Financial Services Office recognizes students and their families may experience special circumstances that may affect their family contribution. The income appeal reflects the types of circumstances where professional judgment may be used to make changes to the information you reported on your 2023-2024 Free Application for Federal Student Aid (FAFSA).

Please refer to the section that best fits your circumstance and provide supporting documentation.

We may request additional information and/or an appointment with a Financial Aid Advisor

Reduction or loss of income from work.						
<b>Note:</b> For this special circumstance to be reviewed, the person listed below must have reported income on your 2023-2 FAFSA.						
Name of person(s) whose income has changed:						
Indicate the above person's relationship to student:						
Self Spouse						
Lay off or Termination						
Date of layoff/termination:						
<ul> <li>Submit all documents that apply to your current income situation. Documents may include, but not limited to:</li> <li>Third party documentation regarding job loss (letter from employer verifying loss of job) and/or</li> <li>Copy of final pay stub and/or</li> <li>Copy of the Unemployment Benefit Payment History or Statement of Eligibility and/or</li> <li>Copy of 2022 Federal Tax Return and applicable schedules</li> </ul>						
<ul> <li>Has this person started another job? No</li> <li>If Yes, additional Documentation:</li> <li>Copy of two most recent pay stubs from current job</li> </ul>						
Decrease in work hours (not due to loss of overtime), or reduction in salary of current position						
<ul> <li>Date of change:</li></ul>						
Change of job resulting in reduction of income						
Date former job ended:Date new job began:						

Submit all documents that apply to your current income situation. Documents may include, but not limited to:

- Copy of last pay stub from former job and/or
- . Copy of most recent pay stub from new job and/or
- Copy of third party documentation regarding change and/or •
- Copy of 2022 Federal Tax Return and applicable schedules

Change in Student Marital Status Student has become separated, divorced or widowed after submitting the FAFSA.						
Separation Divorce Widowed Date of change in marital status:						
Submit all documents that apply to your current income situation. Documents may include, but not limited to:						

- Signed Copy of Student 2021 or 2022 Federal 1040 Tax Return and/or
- Student and Spouse 2021 or 2022 W2s and/or
- 2023-24 Asset Form available online at <u>https://www.kvcc.edu/finaid</u> and/or
- 2023-24 Independent Household Verification form <a href="https://www.kvcc.edu/finaid">https://www.kvcc.edu/finaid</a> and/or
- Copy of documentation of marital change. Examples:
  - Letter of legal separation from an attorney
  - Copy of the divorce decree
  - Proof of residential separation
  - Death certificate

## Other Circumstances not addressed in the above categories

Documentation:

- Provide a statement that explains changes in your financial and/or family situation since filing the FAFSA
- Provide supporting documentation

Personal Statement – Please provide statement explaining how your financial situation has changed.

**Certification Statement** 

I certify that all information and documentation submitted to validate my special circumstances is true and accurate to the best of my knowledge.

Student Signature

<u>′</u>\_\_\_\_ Date

## Kalamazoo Valley Community College

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