

Income Appeal — 2024 – 2025**Dependent Student**

Student _____ Valley ID # V00 _____ Phone _____

The Student Financial Services Office recognizes students and their families may experience special circumstances that may affect their family contribution. The income appeal reflects the types of circumstances where professional judgment may be used to make changes to the information you reported on your 2024-2025 Free Application for Federal Student Aid (FAFSA).

Please refer to the section that best fits your circumstance and provide supporting documentation.

We may request additional information and/or an appointment with a Financial Aid Advisor

Reduction or loss of income from work.

Note: For this special circumstance to be reviewed, the person listed below must have reported income on your 2024-25 FAFSA.

Name of person whose income has changed: _____

Indicate the above person's relationship to student:

Self Mother/Stepmother Father/Stepfather

 Lay off or Termination

Date of layoff/termination: _____

Submit all documents that apply to your current income situation. Documents may include, but not limited to:

- Third party documentation regarding job loss (letter from employer verifying loss of job) and/or
- Copy of final pay stub and/or
- Copy of the Unemployment Benefit Payment History or Statement of Eligibility and/or
- Copy of 2023 Federal Tax Return and applicable schedules

Has this person started another job? No Yes Date new job began: _____

If Yes, additional Documentation:

- Copy of two most recent pay stubs from current job

 Decrease in work hours (not due to loss of overtime), or reduction in salary of current position

Date of change: _____

Submit all documents that apply to your current income situation. Documents may include, but not limited to:

- Letter from employer verifying change in salary or work hours and/or
- Copy of last pay stub before the change/reduction and/or
- Copy of most recent pay stub(s) and/or
- Copy of 2023 Federal Tax Return and applicable schedules

 Change of job resulting in reduction of income

Date former job ended: _____ Date new job began: _____

Submit all documents that apply to your current income situation. Documents may include, but not limited to:

- Copy of last pay stub from former job and/or
- Copy of most recent pay stub from new job and/or
- Copy of third party documentation regarding change and/or
- Copy of 2023 Federal Tax Return and applicable schedules

Change in Parent Marital Status

Parent/stepparent has become separated, divorced or widowed after submitting the FAFSA.

Married couple listed on the 2024-25 FAFSA:

Name: _____ Relationship to student: Parent Stepparent

Name: _____ Relationship to student: Parent Stepparent

Separation Divorce Widowed Date of change in marital status: _____

If the couple listed above are the student's parents, please explain who the student did/will live with: _____

Submit all documents that apply to your current income situation. Documents may include, but not limited to:

- Signed Copy of Parent 2022 or 2023 Federal 1040 Tax return and/or
- Parent 2022 or 2023 W2s and/or
- 2024-25 Asset Form – available online at www.kvcc.edu/finaid
- 2024-25 Dependent Household Verification form at www.kvcc.edu/finaid
- Copy of documentation of marital change.

Examples:

- Letter of legal separation from an attorney
- Copy of the divorce decree
- Proof of residential separation
- Death certificate:

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