

Kalamazoo Valley Community College

Work-Study Request Form

Employment Information

Job Title: Food Innovation Center HUB Assistant

Pay Rate: \$ 11.00 hourly

Department: Food Innovation Center

Campus & Location: Food Innovation Center
224 East Crosstown Parkway
Kalamazoo, MI 49001

Responsibilities: Assisting the Food HUB Manager with the operations of the food hub. Assist with processing large orders, operate mechanical and manual food processing equipment, and follow food safety and labeling protocols.

Job Qualifications: High School Diploma or equivalent required. Preferred: Previous experience in food production and knowledge of food safety and local food systems. Skills in food processing and handling, record keeping, problem solving, prioritizing tasks, relationship building and written and oral communication. Lifting, bending, stooping and standing required. Must be able to lift 60 lbs on a regular basis. Must have manual dexterity, sufficient fine motor skills and ability to work in high traffic, noisy, indoor environment.

To apply complete the Financial Aid Adjustment Form and contact Stacy at **269-488-4253. To be eligible you must have valid FAFSA on file and demonstrate financial need.

** For information please visit the Financial Aid Office at Texas Township or call **269-488-4340**.