

Kalamazoo Valley Community College

Work-Study Request Form

Employment Information

Job Title: Student Engagement Office Assistant

Pay Rate: \$ 11.00 hourly

Department: Student Engagement

Campus & Location: Kalamazoo Valley Texas Township Campus
6767 W O Ave
Kalamazoo, MI 49009

Responsibilities: Filing, data entry, student outreach, assist with promoting events hosted by SLAE.

Job Qualifications: Ability to learn content quickly and work collaboratively with a team and independently.

****To apply complete the Financial Aid Adjustment Form and contact Derik Redding at 269-488-4252. To be eligible you must have valid FAFSA on file and demonstrate financial need.**

**** For information please visit the Financial Aid Office at Texas Township or call 269-488-4340.**