

# KVCC FACULTY & STAFF ART SHOW ART 2020

## GUIDELINES & GALLERY REQUIREMENTS

### ELIGIBILITY

- Any current KVCC Faculty or Staff member is eligible to participate.
- All types of artwork are eligible

### NUMBER OF ENTRIES

- Each person may submit a maximum of 3 pieces of artwork.
- All work must have been completed within the past 2 years.
- Work must NOT have been entered in any previous shows.

### DELIVERY

- All work must be delivered to the Center for New Media by Monday, February 24th and can be delivered Monday thru Friday between 9:00 AM - 3:00 PM.
- Each entry must be accompanied by an entry form.
- If the artist is unable to deliver their work during these times, a representative may be sent. Please provide them with a completed call for entry form or the following information: Your name, Address, Phone #, Title of work, and Price (if applicable).

### CONDITION OF ENTRIES

- **All work must be prepared and ready for final display. If needed, please provide any special instructions for proper installation of work. 2D art MUST BE FRAMED and ready for hanging with proper wire and hooks. No clip frames will be allowed. Improperly presented works will be disqualified.**
- Digital work such as videos, animations, etc., must be submitted via flash drive or email. Please label flash drives with your name to ensure it is returned to you.
- All other forms of artwork must be submitted fully ready to be displayed.

### OPENING RECEPTION

- The Opening Reception will be held on Friday, March 6th from 5:30 to 8:00 p.m. All artists are encouraged to invite friends and family to this special event. Refreshments will be served and awards presented at 7 p.m.

### CATEGORIES

- All forms of creative art and mediums will be accepted.

**IMPORTANT NOTE: Drop-off and pick-up of all artwork is the responsibility of the Faculty/Staff or their representative. KVCC reserves the right to eliminate any piece. KVCC, its Departments, Services and Individuals, or anyone involved in the collaboration or sponsoring of this show, do not assume any responsibility for entries lost or damaged during the show.**

For any questions, please email: Cindy Parks at [cparks@kvcc.edu](mailto:cparks@kvcc.edu), Catalina Gonzales at [cgonzales@kvcc.edu](mailto:cgonzales@kvcc.edu), Tom Hamann at [thamann@kvcc.edu](mailto:thamann@kvcc.edu) or call us at: 373.7883.

# CALL FOR ENTRY FORM

ARCADIA COMMONS CAMPUS - CENTER FOR NEW MEDIA & ARCUS GALLERY  
Limit 3 Entries Per Artist

I am submitting this/these entries for the KVCC/Center for New Media MARCH 2020 ART HOP

First and Last Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Title of Work #1: _____
Year Created: _____ <small>(Must be created within 2 years)</small>
Medium(s) Used: _____
Description of Work: _____ <small>(For accurate identification)</small>
Category: _____ <small>(i.e.: illustration, oil painted, photography, ceramics, etc.)</small>

Title of Work #2: _____
Year Created: _____ <small>(Must be created within 2 years)</small>
Medium(s) Used: _____
Description of Work: _____ <small>(For accurate identification)</small>
Category: _____ <small>(i.e.: illustration, oil painted, photography, ceramics, etc.)</small>

Title of Work #3: _____
Year Created: _____ <small>(Must be created within 2 years)</small>
Medium(s) Used: _____
Description of Work: _____ <small>(For accurate identification)</small>
Category: _____ <small>(i.e.: illustration, oil painted, photography, ceramics, etc.)</small>

I certify that the work(s) submitted are my original work and only copyright free images were used as references or in the actual completed piece.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# EXHIBITION LOAN INVENTORY FORM

Exhibit A: INVENTORY

Lender Name: \_\_\_\_\_

Phone#: \_\_\_\_\_

Email: \_\_\_\_\_

Title		
Medium		
Framed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dimensions (H x W x D)	Fair Market Value (\$)
Notes on Condition		
Accessories (List if any)		

Title		
Medium		
Framed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dimensions (H x W x D)	Fair Market Value (\$)
Notes on Condition		
Accessories (List if any)		

Title		
Medium		
Framed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dimensions (H x W x D)	Fair Market Value (\$)
Notes on Condition		
Accessories (List if any)		