

KALAMAZOO VALLEY COMMUNITY COLLEGE

DEPARTMENT OF PUBLIC SAFETY



2012 YEAR-END REPORT



The Kalamazoo Valley Community College Public Safety Department is fully authorized as a police agency by the State of Michigan. The department employs both sworn police officers and non-sworn security officers who patrol campus and respond to emergencies and calls for service. Additional staff members work as security monitors or in other support positions within the department. KVCC police officers complete state-mandated training requirements established for law enforcement officers and have the same legal authority as any Michigan police officer.

KVCC police frequently work with city, county, state, and federal law enforcement authorities. Agencies cooperate whenever possible on investigations and crime prevention programs to provide the best possible police services to our campus and local communities.

The department has three offices: Room 5120 on the Texas Township Campus, Room 113 at Anna Whitten Hall, and Room 131 at the Kalamazoo Valley Museum.

In addition to security and law enforcement duties, the Public Safety Department is responsible for institutional safety.

The department's sworn officers consist of four full-time, including the director and captain, and eight part-time officers. The non-sworn security officers consist of one full-time and three part-time. The department also has one full-time institutional safety officer and one clerical staff.

The number of officers is not reflective of actual manpower. Part-time officers work between 16 and 29 hours per week. Security personnel are utilized on the midnight shift and weekends at Texas Township Campus. The actual full-time equivalent for Public Safety is 9 FTE sworn officers and 2 FTE in security.

Position	Number
Sworn full time	5
Sworn part time	9
Non-sworn full time	1
Non-sworn part time	3
Institutional safety	1

Public Safety was awarded an Innovative Thinking Grant in 2012. Kalamazoo Valley Community College's Public Safety Department is uniquely positioned to assist newly graduated cadets in becoming certified police officers with basic and advanced training in the field. Kalamazoo Valley Community College not only provides quality educational and academy-training preparedness, but also follows through with a unique employment grant opportunity.

The program provided two police academy graduates a part-time position as a paid intern for the KVCC Public Safety Department. The intern position allows the graduates eligibility for MCOLES certification. Involvement in the day-to-day law enforcement duties at the college increases the intern's knowledge and skills as a police officer.

The officers received training opportunities from the regional training consortium, as well as other schools and individualized field training.

During the grant period, the interns continued to look for permanent placement with other police agencies. The interns have an edge on others applying for employment positions because of their certification and experience.

This internship extends the eligible time for certification from one year to two, allowing more time for job placement with another agency.

The first intern hired in 2012 was hired part-time by the Schoolcraft Police Department within six months. He was also moved to a permanent part-time position at KVCC. A second officer began his internship in November and is being considered by several departments including Kalamazoo County and Benton Harbor.

In 2012, the department responded to 3,620 calls ranging from criminal investigations to students requiring assistance. Texas Township Campus accounted for 2,626 calls, followed by with Groves Campus 518, Arcadia Commons Campus with 325, and the Kalamazoo Valley Museum with 68.

The department investigated 340 criminal complaints, including 9 violations of controlled substance offenses and 46 larcenies. Officers investigated these offenses and, when warranted, submitted a request to the prosecutor's office and/or turned over to the student relations coordinator for a code of conduct review.

Community involvement:

Officers from the department participated in Cougar Connection, hosting a table meeting students and passing out guides for safety and crime prevention.

In conjunction with the Student Success Center officers held a Rape Aggression Defense (RAD) class in The Commons. Due to the success of the RAD class a WPE course was initiated for the winter 2013 semester. The registration is currently full.

In 2010, the department went on line with Live Scan, the computerized fingerprinting system. Public Safety is now equipped to print potential employees and provide

efficiency, cost savings, and convenience to students in the health care disciplines and law enforcement academies. In 2012 Public Safety fingerprinted 519 people.

The Simplex fire alarm and emergency alarm system for the Texas Township Campus was upgraded providing instant graphic location of alarms.

Bi-directional antennas were installed throughout the TTC which provide full communications with all emergency responders within the state.

All Public Safety radio systems were narrow banded to comply with new FCC regulations.

Internal KVCC radios were upgraded to provide communications between all campuses. This allows rapid communication and support between campuses.

Emergency procedures were linked on the KVCC website for quick access.

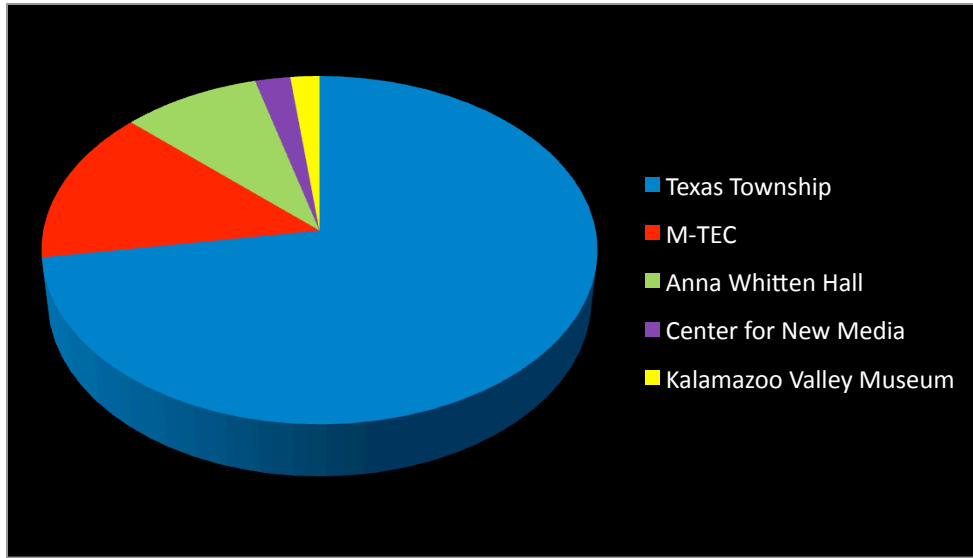
Public Safety officers are participating in meetings, exchanging information and best practices. These groups include:

- Area chiefs
- Area detectives
- 5th District Emergency Management personnel
- DKI Safety personnel
- Michigan College Law Enforcement Executives Association
- Michigan Association of Chiefs of Police

The department is Incident Command compliant. All officers and staff have completed the required certification classes.



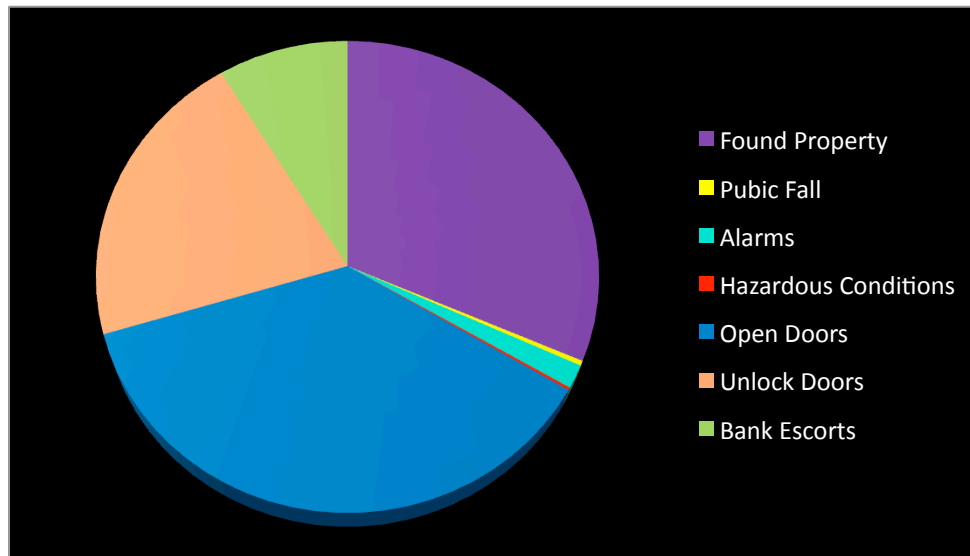
INCIDENTS BY CAMPUS



CAMPUS	AMOUNT
Texas Township	2,626
Groves	518
Anna Whitten Hall	325
Center for New Media	83
Kalamazoo Valley Museum	68
TOTAL	3,620

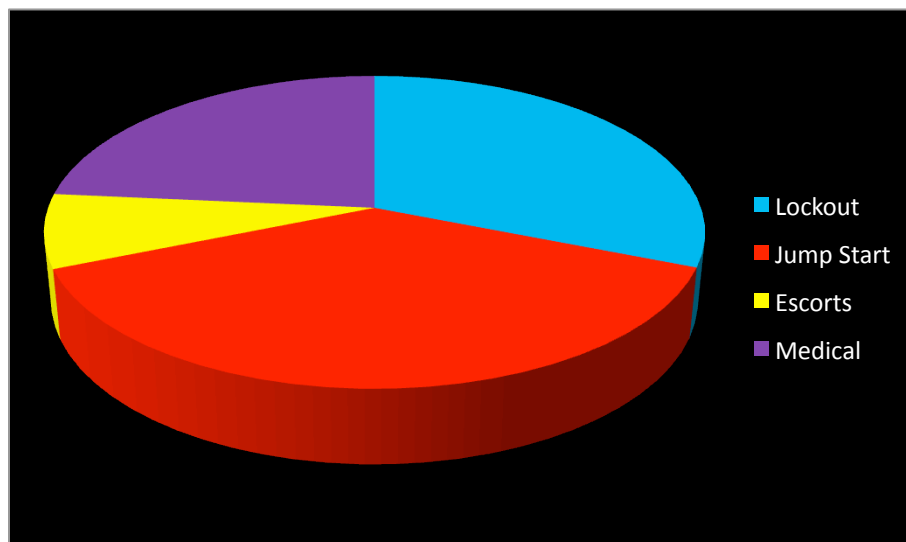
SECURITY

Public Safety officers and security officers perform security checks throughout their shift. The officers located 1009 unsecured doors. Found property accounted for 863 incidents. Officers unlocked doors for faculty and staff on 572 occasions.



INCIDENTS	NUMBERS
Found Property	863
Pubic Fall	9
Alarms	44
Hazardous Conditions	5
Open Doors	1009
Unlock Doors	572
Bank Escorts	240
TOTAL	2742

SERVICE CALLS



INCIDENTS	NUMBERS
Lockout	191
Jump Start	233
Escorts	47
Medical	145
TOTAL	616

Public Safety has a commitment to service. Service calls accounted for 616 responses. Officers assisted motorists on campus performing 191 vehicle lockouts and 233 vehicle jumpstarts.

Public Safety provided 47 escorts for students and staff ensuring that they arrived at their vehicle safely.

Responding to medical emergencies is a vital service provided to the college community. Public Safety responded to 145 medical emergencies. Public Safety officers are trained in medical response and work closely with the Texas Township fire department and Kalamazoo Public Safety along with Life and Pride Care ambulance.

Officers received training in conjunction with Kalamazoo Community Mental Health in crisis intervention and handling persons with mental issues while avoiding arresting them.



PARKING ENFORCEMENT

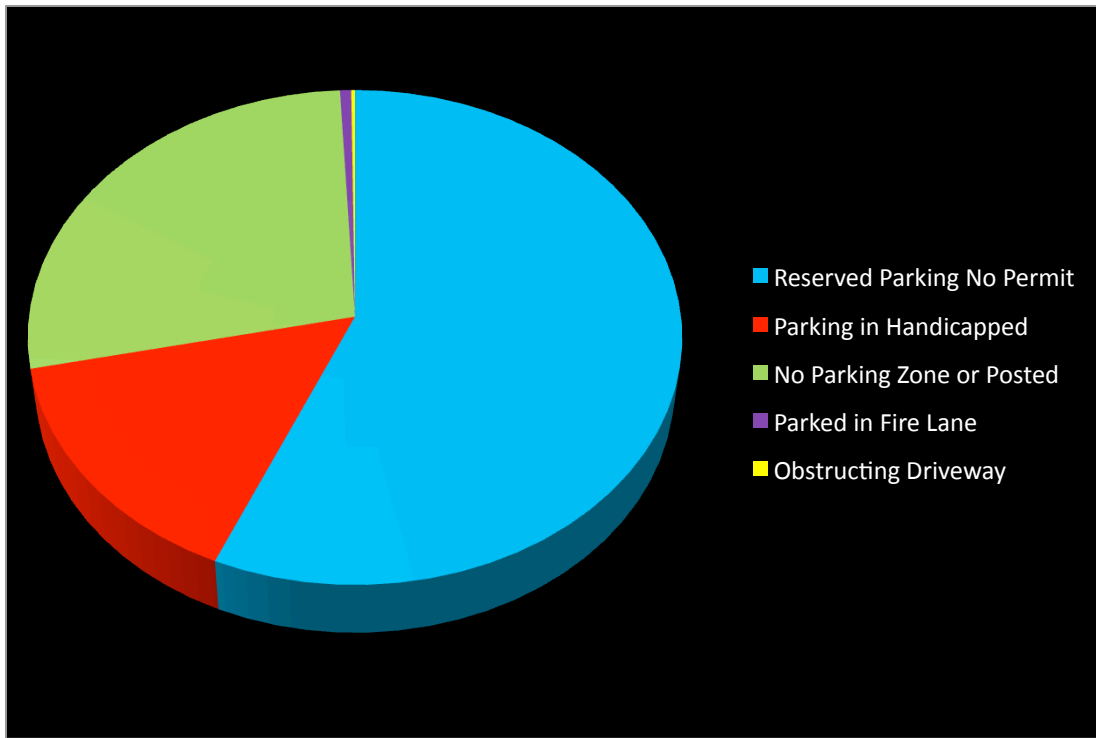
KVCC entered into an agreement with Texas Township creating a Violations Bureau for campus ordinance parking violations. The need for enforcement is twofold. Firstly,

ensuring the fire lanes and emergency access to the facility remain open for emergency first responders, and, secondly, regulating the faculty, staff, and handicapped parking.

In 2012, the net number of parking tickets issued was 324, with 149 written warnings. There were 501 initially issued; however, Public Safety voided 177 parking tickets mostly as a result of a staff or faculty member failing to display their permit. Reserved parking violations accounted for the largest number of 283. Handicapped parking enforcement accounted for 76 parking tickets. The department has witnessed numerous students misusing or altering handicapped permits which had been issued to a parent, relative, or deceased person.

In 2012, Texas Township issued \$5,424 to the college in parking fines.





TICKET OFFENSE	NUMBERS
Reserved Parking No Permit	283
Parking in Handicapped	76
No Parking Zone or Posted	138
Parked in Fire Lane	3
Obstructing Driveway	1
TOTAL	501

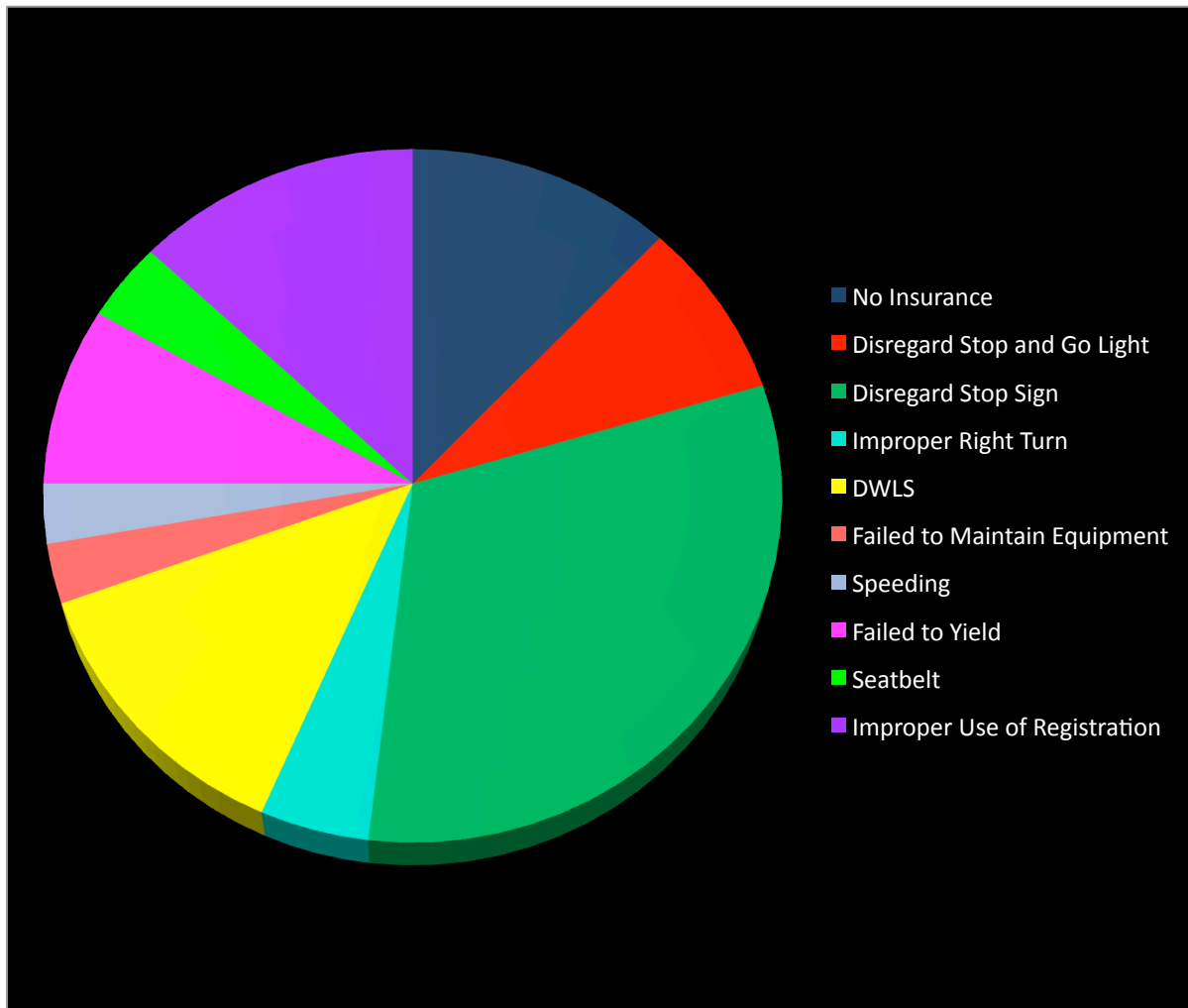


Motor vehicle law enforcement accounted for 108 citations and 6 warning citations.

In an effort to change driving behavior on campus, the department monitors speed and stop-sign violations to reduce campus traffic accidents. The department worked 37 traffic accidents in 2012.



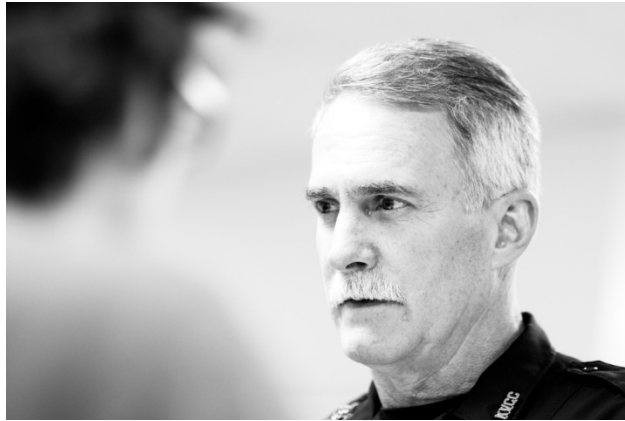
2012 Citations



CITATION	NUMBERS
No Insurance	13
Disregard Stop and Go Light	9
Disregard Stop Sign	34
Improper Right Turn	5
DWLS	14
Failed to Maintain Equipment	3
Speeding	3
Failed to Yield	9
Seatbelt	4
Improper Use of Registration	14
TOTAL	108



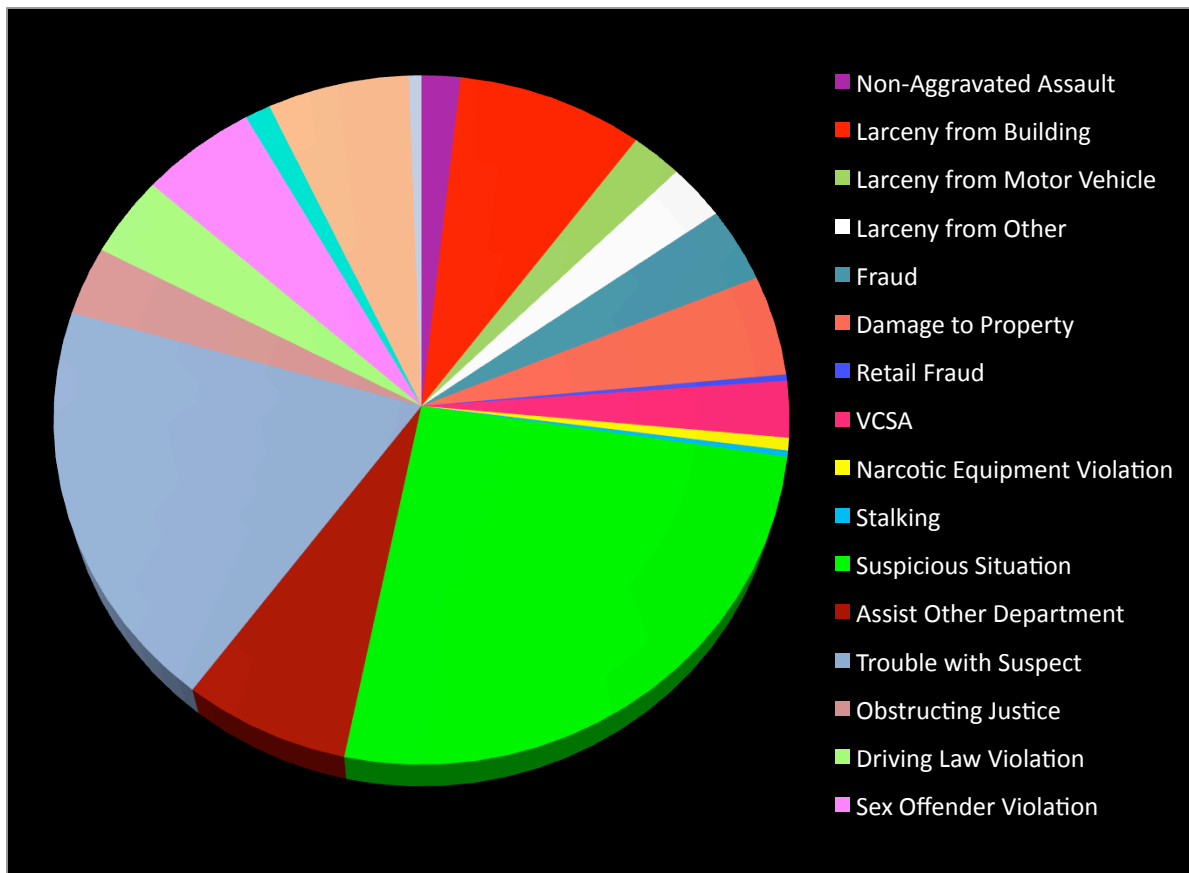
CRIMINAL INVESTIGATIONS



Public Safety officers investigated 340 complaints of criminal conduct on campus. Public Safety continues to maintain visibility and work with the campus community on crime-prevention awareness. Suspicious Situations lead the complaints with 88 reported cases. Larcenies of all types accounted for 46 reported cases and 18 sex offender registration violations.

Thirty nine of the criminal cases investigated were forwarded to the Student Relations Coordinator for administrative resolution.





OFFENSE	NUMBERS
Non-Aggravated Assault	6
Larceny from Building	29
Larceny from Motor Vehicle	8
Larceny from Other	9
Fraud	12
Damage to Property	16
Retail Fraud	1
VCSA	9
Narcotic Equipment Violation	2
Stalking	1
Suspicious Situation	88
Assist Other Department	24
Trouble with Suspect	65
Obstructing Justice	11
Driving Law Violation	13
Sex Offender Violation	18
Trespass Warnings	4
Warrant Arrest	22
Arson	2
TOTAL	340

Arrests

Public Safety made 81 arrests in 2012 on offense ranging from larceny to failure to comply with sex offender registration violations. Drug violation arrests accounted for eight incidents. There were no incidents involving response to aggression or resistance to officers and no reported injuries to either officer or arrested subject.

ARREST	NUMBERS
Assault	3
Larceny	5
Concealing	1
Marijuana - Sell/Possession	8
Sex Offense	1
Contempt of Court	3
Obstructing Justice	22
Probation Violation	1
Failure to Appear	4
Failure to Comply - Sex Offender	2
Miscellaneous Arrest	8
Disorderly Conduct	3
Forgery of Checks	5
Illegal Use of Credit Cards	3
NFS	3
MDP	1
Methamphetamine - Possession	1
Obscene Material - Possession	5
Child Neglect	1
OUI - Drugs	1
TOTAL	81

Institutional Safety



Institutional Safety continues to direct its efforts towards KVCC being a leader in compliance in the areas of employee and student safety. The following is a list of the 2012 accomplishments:

The Institutional Safety arm of Public Safety has continued to move proactively in training and identifying hazardous situations.

Inspections are a major part of the division's responsibility. The division inspects:

- 365 fire extinguishers monthly
- 34 eye-wash stations weekly
- 80 emergency phones monthly
- 12 first-aid stations semi-annually
- 26 AED's monthly
- 225 cameras monthly
- 42 panic alarms

The Material Safety Data Sheets (MSDS) are continually updated to be in compliance with regulators. The MSDS books are in every room containing chemicals. These books include safety measures that need to be taken in case of an incident.

Public Safety completed monthly Emergency Preparedness training which was designed and implemented for all new employees.

Public Safety and IT installed an emergency call buttons and phones in all classrooms.

Yellow "Emergency Shelter" signs were installed inside and outside of all emergency shelters.

All rooms had room numbers installed on the inside of the rooms.

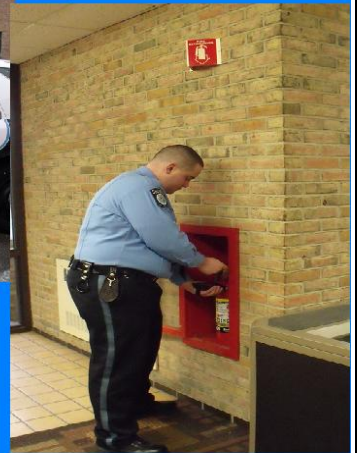
The RAVE emergency alert system was implemented to provide emergency notification via text, email, Facebook and Twitter.

The department completed all emergency drills for 2012.

The department participated in faculty seminar days, instructing in emergency procedures as well as training new employees. Training of employees is a critical element to Institutional Safety. The division developed ongoing training of employees in forklift operations, blood borne pathogens, confined space, first aid, CPR and AED. Training was also provided targeting those areas identified as injury prone behaviors.

Department Photos

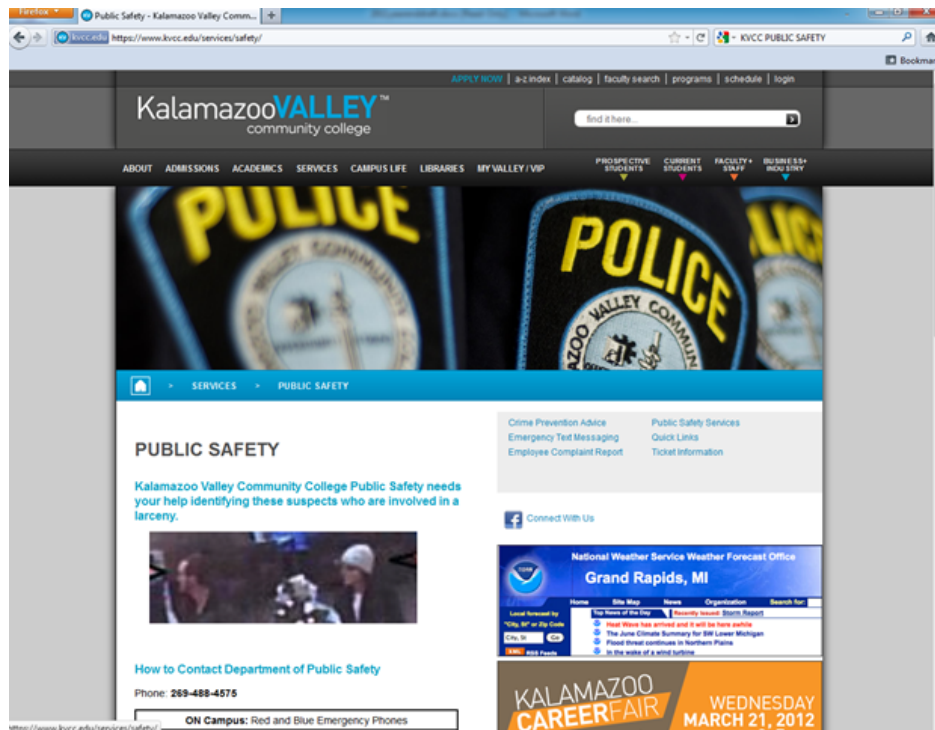




Women's Self Defense Training



KVCC PUBLIC SAFETY WEBSITE



www.kvcc.edu/services/safety/

KVCC PUBLIC SAFETY FACEBOOK



www.facebook.com/kalamazoovalleypublicsafety

