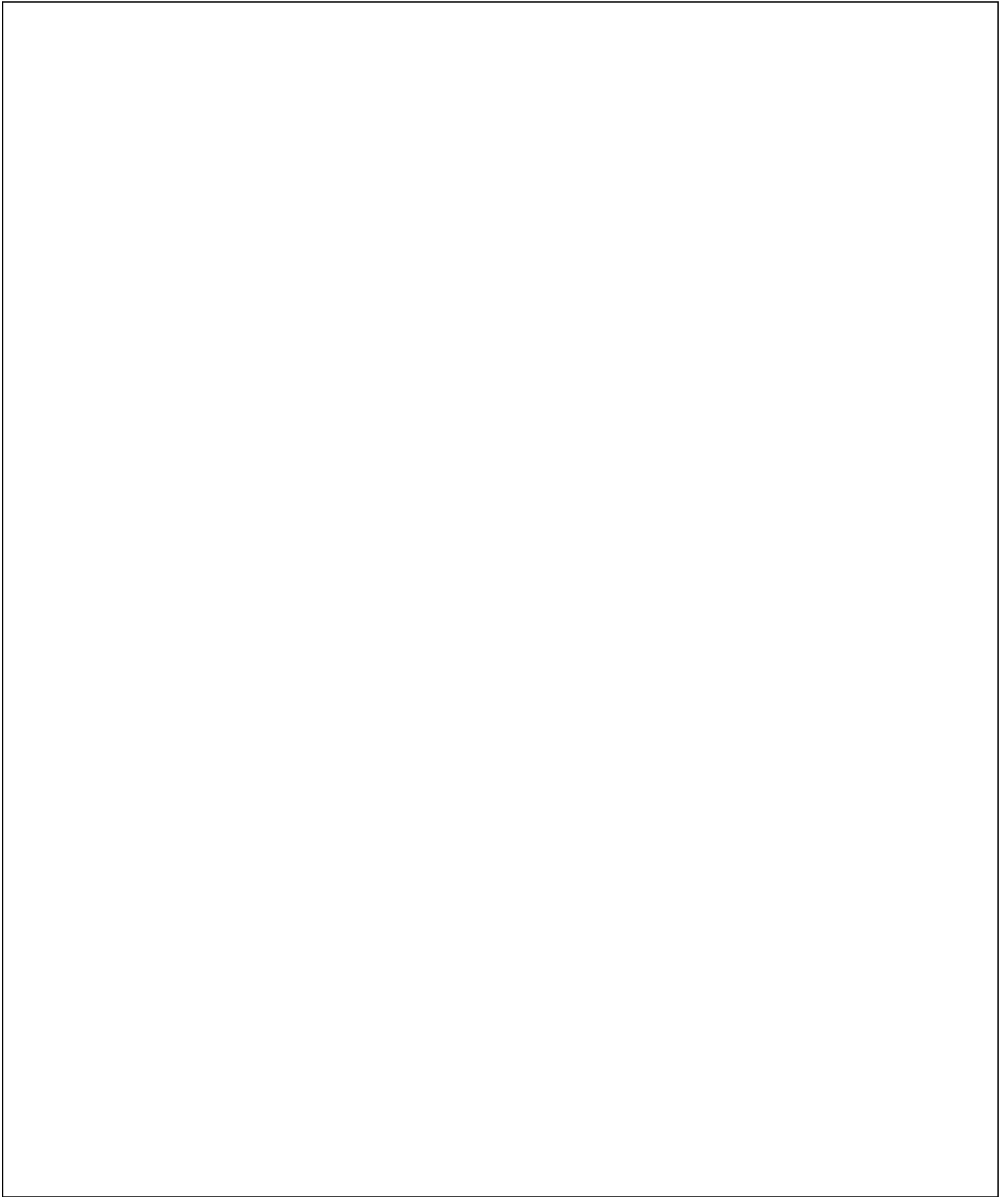


**KALAMAZOO VALLEY
COMMUNITY COLLEGE
DEPARTMENT OF PUBLIC SAFETY**



2018 YEAR-END REPORT





The Kalamazoo Valley Community College Public Safety Department is fully authorized as a police agency by the State of Michigan. The department employs both sworn police officers and non-sworn security officers who patrol campuses and respond to emergencies and calls for service. Additional staff members work as security monitors or in other support positions within the department. KVCC police officers complete state-mandated training requirements established for law enforcement officers and have the same legal authority as any Michigan police officer.

KVCC police frequently work with city, county, state, and federal law enforcement authorities. Agencies cooperate whenever possible on investigations, intelligence sharing and crime prevention programs to provide the best possible police services to our campus and local communities.

The department has three offices: Room 5120 on the Texas Township Campus, room 113 at Anna Whitten Hall and room 224A at the Culinary Allied Health Building.

In addition to security and law enforcement duties, the Public Safety Department is responsible for institutional safety.

The department's sworn officers consists of six full-time, including the director and captain, two public safety II officers responsible for institutional safety and seven part-time officers. The non-sworn security officers consist of one full-time and four part-time. The department also has one full time clerical staff.

The number of officers is not reflective of actual manpower. Part-time officers work between 16 and 29 hours per week. Security personnel are utilized on the midnight shift and weekends at Texas Township Campus. The actual full-time equivalent for Public Safety is 9 FTE sworn officers and 2.5 FTE in security.

Position	Number
Sworn full time	4
Sworn institutional safety	2
Sworn part time	7
Non-sworn full time	1
Non-sworn part time	1.5
Administrative assistant	1

In 2018, the department responded to 3440 calls ranging from criminal investigations to students requiring assistance. Texas Township Campus accounted for 2425 calls, followed by Anna Whitten Hall with 447, Kalamazoo Valley Museum with 177, Culinary Building with 142, Center for New Media with 115, Food Innovation Building with 60, the Groves Campus with 43, and 31 calls occurred at off campus locations.

The department investigated 359 criminal or inappropriate behavior complaints, including a stolen vehicle, 4 damage to property cases and 14 larcenies. Officers investigated these offenses and, when warranted, submitted a request to the prosecutor's office and/or turned over to the student relations coordinator for a code of conduct review.

Community Involvement:

Officers from the department participated in Cougar Kick Off by serving lunch to students.

Continued monthly crime prevention safety messages on college monitors and in the KV Focus newsletter.

The department co-hosted the EZ 5K Memorial Run with over 700 participants.

In 2010, the department went on-line with Live Scan, the computerized fingerprinting system. Public Safety is now equipped to provide efficiency, cost savings, and convenience to students in the health care disciplines. In 2018, Public Safety fingerprinted 602 people.

Public Safety continued involvement with the West Michigan Criminal Justice Training Consortium, along with Police One Online, providing valuable training to officers.

Public Safety officers are participating in meetings, exchanging information and best practices. These groups include:

- Area chiefs
- Area detectives
- 5th District Emergency Management personnel
- DKI Safety Committee
- Michigan College Law Enforcement Executives Association
- Michigan Association of Chiefs of Police
- West Michigan Chiefs of Police
- West Michigan Criminal Justice Training Consortium
- Area wide campus safety meetings
- International Association of Chiefs of Police
- International Association of College Law Enforcement Executives Association

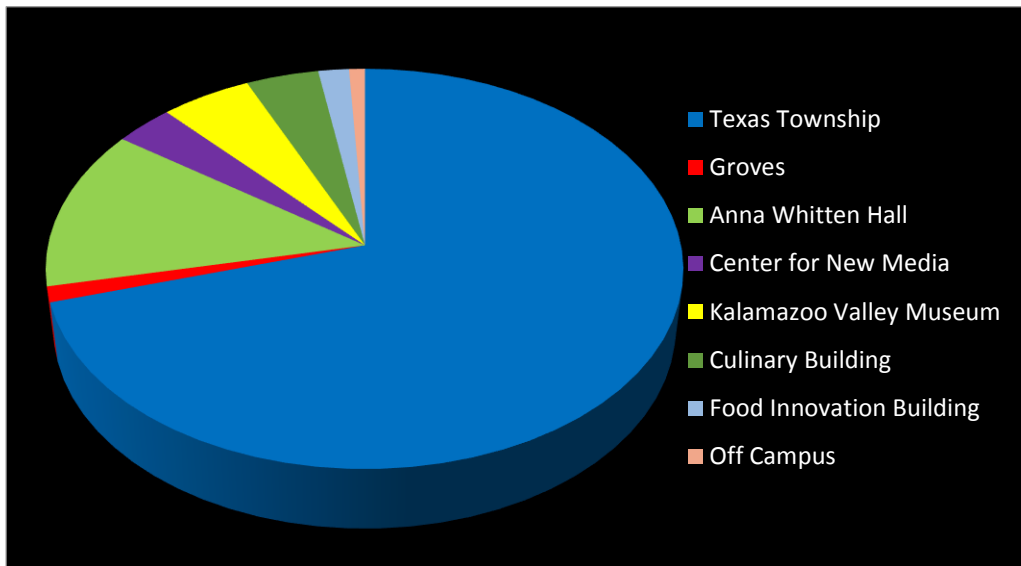
The department is Incident Command compliant. All officers and staff have completed the required certification classes.

Officers received training in areas such as CPR/AED and Use of Tourniquets. The department also received Stop The Bleed and Active Violence Response training. Officers were also trained and equipped with Narcan to assist with overdose cases.

Two officers are certified in Rape Aggression Defense (RAD) training and delivered training to the KVCC community.



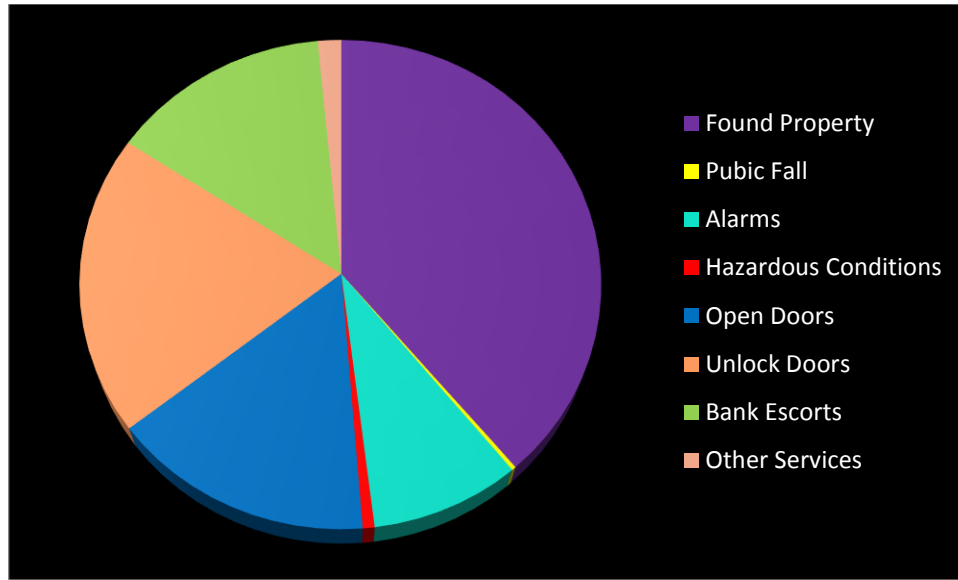
INCIDENTS BY CAMPUS



CAMPUS	AMOUNT
Texas Township	2,425
Groves	43
Anna Whitten Hall	447
Center for New Media	115
Kalamazoo Valley Museum	177
Culinary Building	142
Food Innovation Building	60
Off Campus	31
TOTAL	3,440

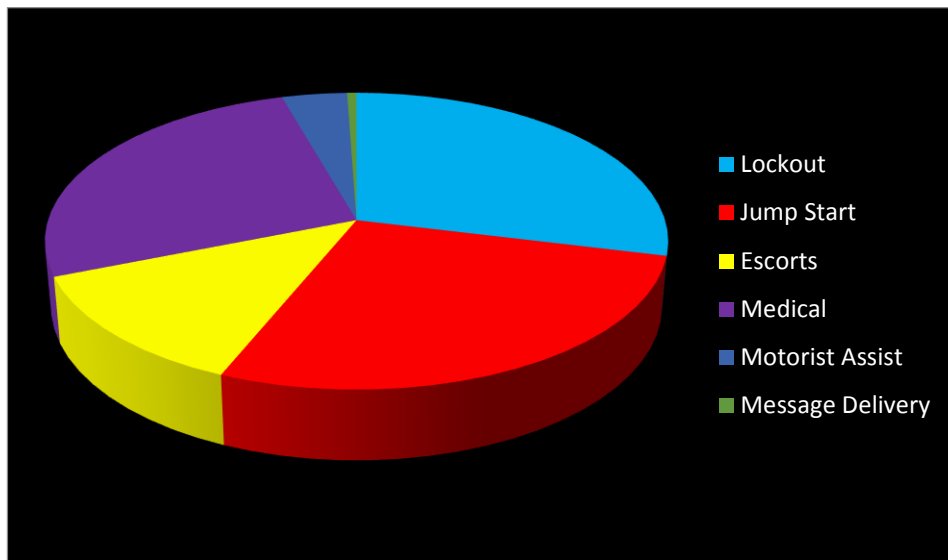
CAMPUS SAFETY

Public Safety officers and security officers perform security checks throughout their shift. The officers located 427 unsecured doors. Found property accounted for 1057 incidents. Officers unlocked doors for faculty and staff on 539 occasions and investigated 243 alarms and 19 hazardous conditions.



INCIDENTS	NUMBERS
Found Property	1057
Pubic Fall	7
Alarms	243
Hazardous Conditions	19
Open Doors	427
Unlock Doors	539
Bank Escorts	387
Other Services	41
TOTAL	2720

SERVICE CALLS



INCIDENTS	NUMBERS
Lockout	104
Jump Start	99
Escorts	46
Medical	96
Motorist Assist	14
Message Delivery	2
TOTAL	361

Public Safety has a commitment to service. Service calls accounted for 361 responses. Officers assisted motorists on campus performing 104 vehicle lockouts and 99 vehicle jumpstarts.

Public Safety provided 46 escorts for students and staff ensuring that they arrived at their vehicle safely.

Responding to medical emergencies is a vital service provided to the college community. Public Safety responded to 96 medical emergencies. Public Safety officers are trained in medical response and work closely with the Texas Township Fire Department and Kalamazoo Public Safety along with Life and Pride Care Ambulance.



PARKING ENFORCEMENT

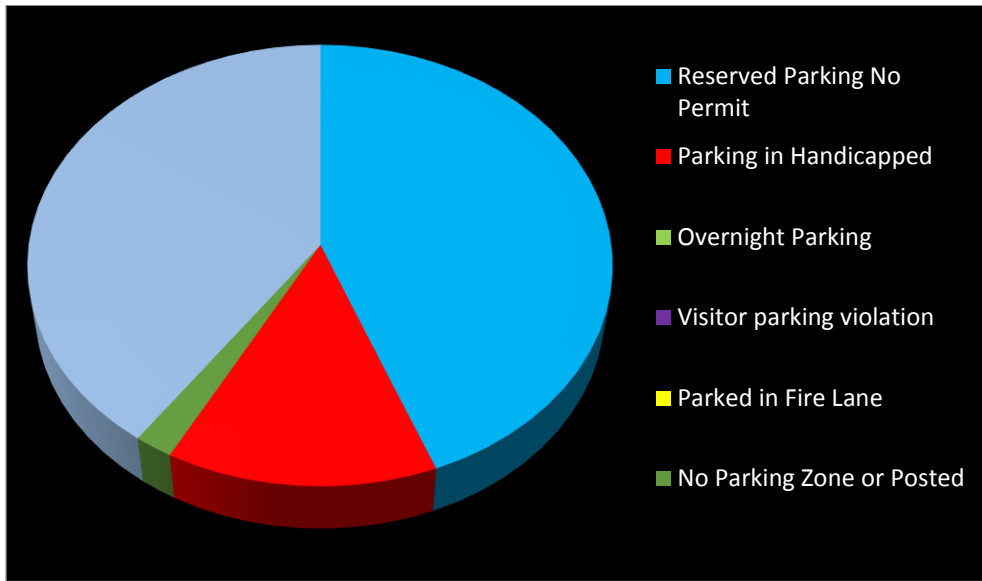
KVCC entered into an agreement with Texas Township creating a Violations Bureau for campus ordinance parking violations. The need for enforcement is twofold. First, ensuring the fire lanes and emergency access to the facility remain open for emergency first responders and second, regulating the faculty, staff, and handicap parking.

In 2018, 62 parking tickets were issued, along with 41 written warnings. There were 103 citations initially issued; however Public Safety voided 30 parking tickets, mostly as a result of a staff or faculty member failing to display their permit. Reserved parking violations accounted for the largest number of 45. Handicapped parking enforcement accounted for 14 parking tickets. The department has witnessed numerous incidents of misuse or alteration of handicapped permits.

In 2018, Texas Township issued \$627.00 to the college in parking fines.



2018 PARKING CITATIONS



TICKET OFFENSE	NUMBERS
Reserved Parking No Permit	45
Parking in Handicapped	14
Overnight Parking	0
Visitor parking violation	0
Parked in Fire Lane	0
No Parking Zone or Posted	2
Warning given	42
TOTAL	103

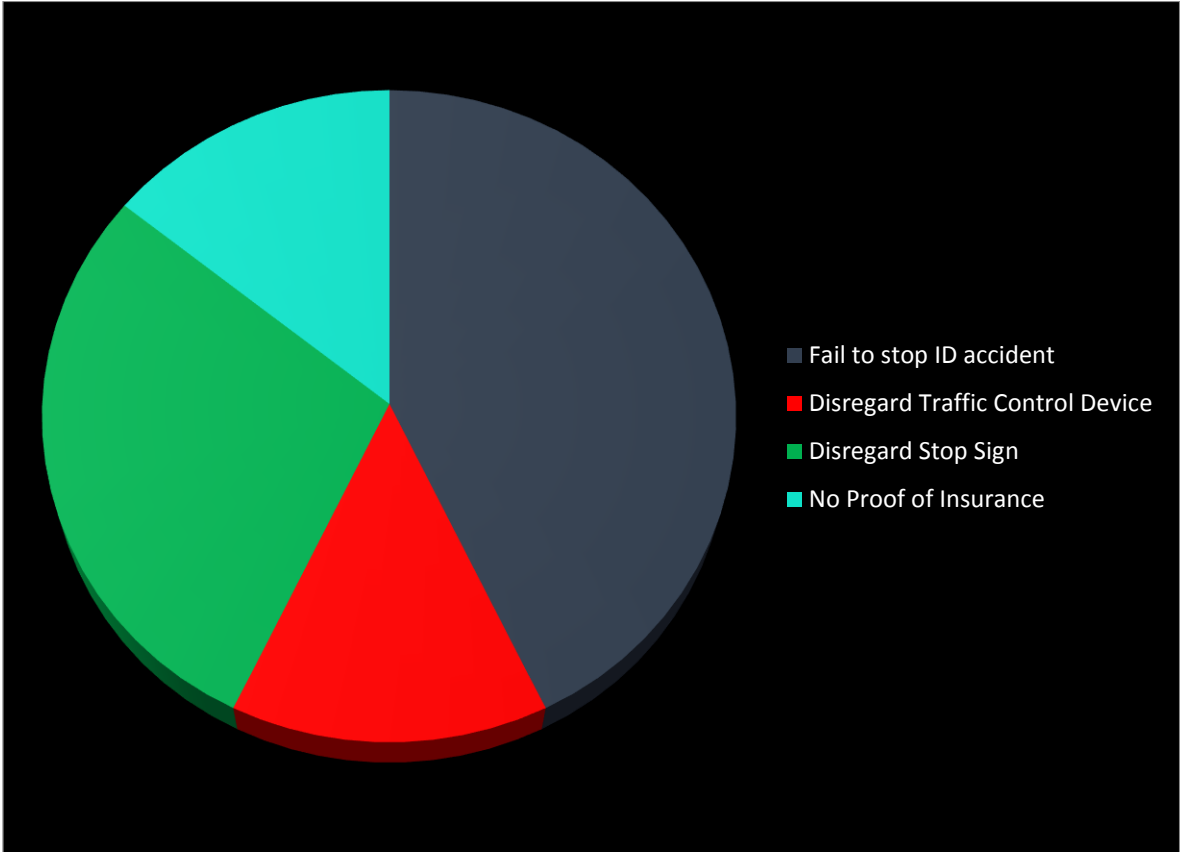


Motor vehicle law enforcement accounted for 7 citations.

In an effort to change driving behavior on campus, the department monitors speed and stop-sign violations to reduce campus traffic accidents. The department worked 11 traffic accidents in 2018.



2018 CITATIONS



CITATION	NUMBERS
Fail to stop & ID at accident	3
Disregard Traffic Control Device	2
Fail to Yield	1
No Proof of Insurance	1
TOTAL	7



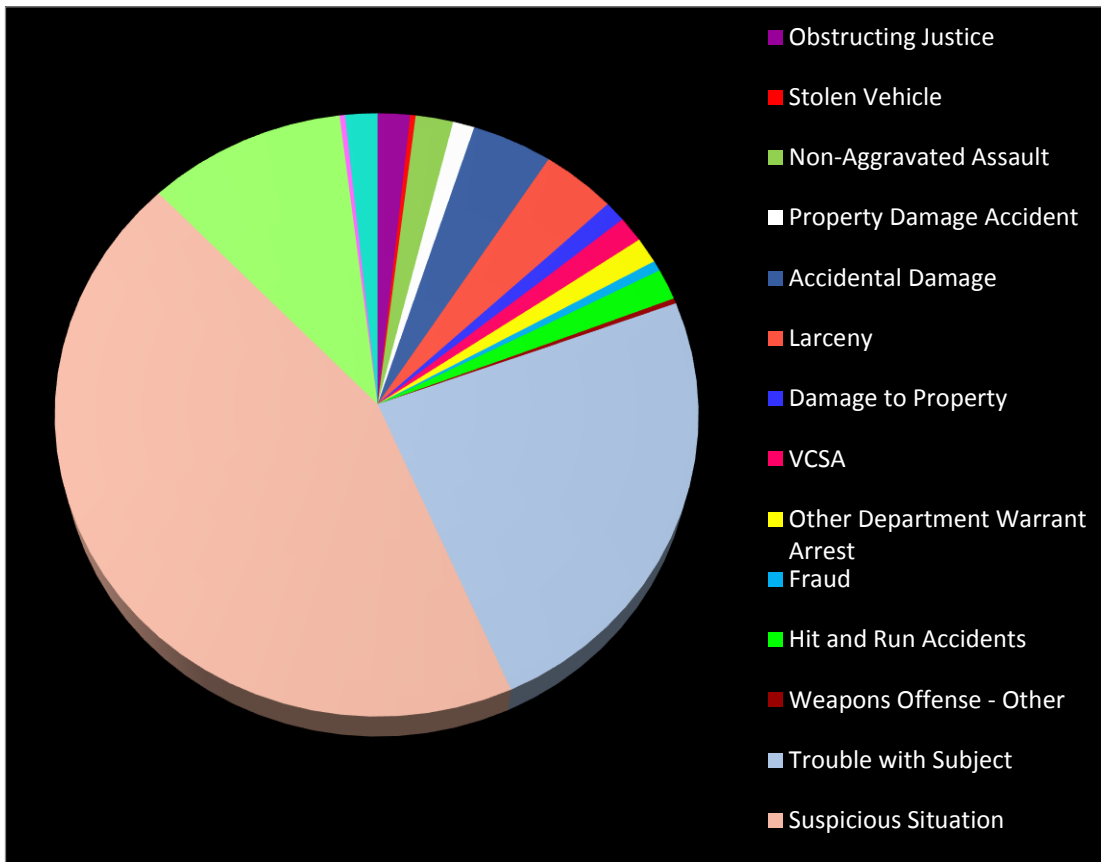
CRIMINAL INVESTIGATIONS



Public Safety officers investigated 359 complaints of criminal or inappropriate conduct on campus. Public Safety continues to maintain visibility and work with the campus community on crime-prevention awareness. Suspicious Situations lead the complaints with 159 reported cases. Larcenies of all types accounted for 14 reported cases.

Twenty six of the cases investigated were forwarded to the Student Relations Coordinator for administrative resolution.

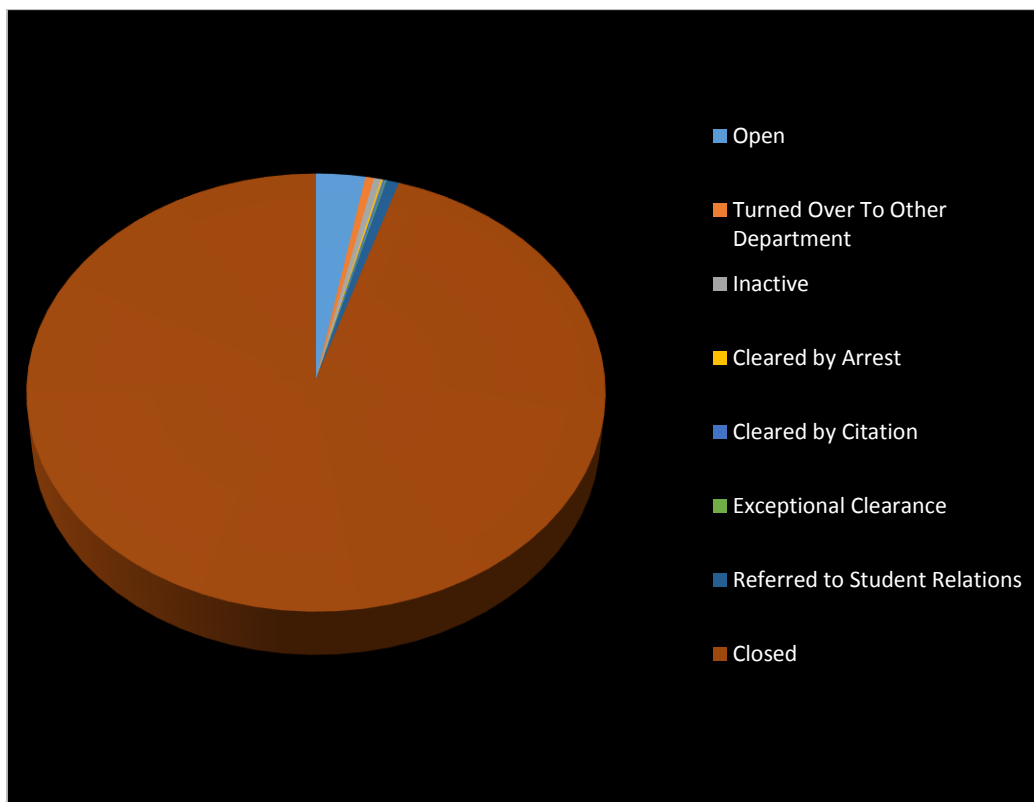




OFFENSE	NUMBERS
Obstructing Justice	6
Stolen Vehicle	1
Non-Aggravated Assault	7
Property Damage Accident	4
Accidental Damage	15
Larceny	14
Damage to Property	4
Violation of Controlled Substances	5
Other Department Warrant Arrest	5
Fraud	2
Hit and Run Accidents	6
Weapons Offense - Other	1
Trouble with Subject	86
Suspicious Situation	159
Assist other Department	37
Retail Fraud	1
Peace Officer	6
TOTAL	359

Case Disposition

Public Safety investigated 359 criminal or inappropriate behavior cases and had 5 arrests in 2018 with a 95% clearance rate.



Case Disposition	NUMBERS
Open (includes found property)	100
Turned Over To Other Department	17
Inactive	15
Cleared by Arrest	4
Cleared by Citation	5
Exceptional Clearance	2
Referred to Student Relations	26
Closed	3259
TOTAL CASES/CALLS FOR SERVICE FOR 2018	3428

Institutional Safety



Institutional Safety continues to direct its efforts towards KVCC being a leader in compliance in the areas of employee and student safety. The following is a list of the 2018 accomplishments.

The Institutional Safety arm of Public Safety has continued to move proactively in training and identifying hazardous situations. Inspections are a major part of the division's responsibility. The division inspects:

- 393 fire extinguishers monthly
- 36 eye-wash stations weekly
- 91 emergency phones monthly
- 32 AED's monthly
- 935 camera views monthly
- 3 panic alarms

Public Safety completed monthly Emergency Preparedness training which was designed and implemented for all new employees. Public Safety also conducted a yearly review and update of the college emergency site plan.

Public Safety began the process to upgrade/replace the older AED units over the next two years.

The department completed all emergency drills for 2018.

Training of employees is a critical element to Institutional Safety. The division continued ongoing training of employees in forklift operations, blood borne pathogens, confined space, lockout/tag out, and slip and fall.

Public Safety trained 118 employees in to be area leaders in case of emergency/disasters.

Active Shooter training was continued training a total of 146 employees. Public Safety also conducted Situational Awareness training for staff and faculty.

The department has been committed and will continue to be committed to the preservation of a safe learning environment for students, staff and faculty.

This has been accomplished by the dedicated and professional way in which Public Safety serves our community. This is done through education, team building, counsel, focused law enforcement and the willingness to listen and work with the college community in order to provide a safe inviting environment.

